

**From:** Waye, Don  
**To:** Carlin, Jayne; Hall, Lynda; Henning, Alan; Wu, Jennifer; allison.castellan@noaa.gov; joelle.gore@noaa.gov; Psyk, Christine  
**CC:** Croxton, Dave; Melissa Rada - NOAA Affiliate; Byrne, Jennifer; jeff.dillen@noaa.gov; Sweeney, Stephen  
**Sent:** 11/15/2014 10:01:18 AM  
**Subject:** OR CZARA - interim approvals for OSDS and New Dvpt (cover letter and attachment with the rationales)  
**Attachments:** Draft OR interim approval transmittal letter, 11-14-14.docx; OR CZARA Interim Approval Decisions, OSDS + ND (11-15-14 draft).docx

All,

Attached are my deliverables from Jayne's task list below\*. Note my question/comment in the attached draft letter about which EPA staff contact we should provide (Jayne or me). As for the interim decision document and rationales, I do not believe it needs a foreword, as the transmittal letter includes the necessary caveats. This format is also consistent with what we provided Oregon in our previous interim decision document (in 2004).

I will be happy to coordinate any edits/comments from any of you. Note that I will be out of the office until Friday, 11/21.

\*Don will draft interim approvals for OSDS and New Development (cover letter and attachment with the rationales) by Nov 14.

Don Waye  
U.S. EPA - Nonpoint Source Control Branch  
Phone: 202-566-1170

**From:** Carlin, Jayne  
**Sent:** Thursday, November 13, 2014 8:55 PM  
**To:** Hall, Lynda; Waye, Don; Croxton, Dave; Henning, Alan; Wu, Jennifer; allison.castellan@noaa.gov; Solloway, Chris; Flahive, Katie; Rueda, Helen; Parry, Roberta; Melissa Rada - NOAA Affiliate; joelle.gore@noaa.gov; Psyk, Christine; Byrne, Jennifer; jeff.dillen@noaa.gov; Barber, Anthony; Sweeney, Stephen  
**Subject:** Nov 12 OR CZARA Mgrs Call Action Items & Decisions

### **Action Items**

#### **Managerial Team**

- Review the draft Final Findings Document and Response to Comments by November 7 (see email dated 10/21). *Received comments on decision document from all and Joelle will email her comments on response to comments document soon.*
- Will begin scheduling meetings for November/December with upper management in respective agencies. *Christine arranged a meeting with EPA RA on November 19. Lynda scheduled a meeting with Benita Best-Wong on December 3 and Joelle scheduled a meeting with Jeffrey Payne (?) on December 8.*

## **Ex. 5 - Deliberative**

#### **Legal Team**

- Review the draft Final Findings Document and Response to Comments document by November 7 (see email dated 10/21 and consolidated comments version on 11/13 ).
- Review comments flagged for legal review, emailed by Jayne on 11/7/14 and attached to the Nov 12 meeting agenda.

# Ex. 5 - Attorney Client

## Tech Team

- Alan will revise language for the Ag MMs based on discussion on Nov 4 call and email to all for review. *Completed.*
- Jayne will review the state submittal to determine if there are comments contained within and whether any of those comments are already addressed or need to be added to the response to comments document by COB on Oct 15. *Completed. See Jayne's 11/5 email for analysis and questions.*
- Tech Team will review Allison's draft FR notice, the cover letter to the state, draft roll out plan and three things management briefing memo (see her 10/28 email) by November 6.
- Don will draft interim approvals for OSDS and New Development (cover letter and attachment with the rationales) by Nov 14.
- Review RtC and Decision document by Nov. 7 and send your comments to the Tech Team. Each topic lead will be responsible for reviewing and addressing comments on his/her specific topic.
- Tech team will address comments received by legal and management teams between Nov. 10<sup>th</sup> and Wed. Nov. 26<sup>th</sup>.

## **Decisions**

- Will strive to publish the FR Notice on Jan. 30.
- Use contractor assistance for an editorial review of the documents for the next version.
- Use the term "determination" rather than "final findings" in the RtC and decision document.
- During December, Tech Team will raise managerial, policy and legal issues which arise during the review of the comments on RtC and decision documents, as well as the communications plan and upper management briefing documents.

## **Upcoming CZARA Tech Meetings**

November 18 at 10 am/1 pm  
November 25 at 10 am/1 pm

## **Upcoming CZARA Managers Meetings**

November 19 at 1:30 pm/4:30 pm  
November 25 at 1:30 pm/4:30 pm

Regards,

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<http://www.epa.gov/r10earth/tmdl.htm>